

INCIDENT REPORT - ENVIRONMENTAL

Low — Minor, temporary disturbance rectified easily and immediately Medium — Temporary visible loss of flora and fauna disturbance rectified in 7 days High — Temporary severe but reparable. Pollution reaches surface water bodies or storm water. Breach of applicable regulation. Temporary loss of flora and fauna - multiple species. Disturbance rectified in one month. Catastrophic — Permanent and irreparable impact on the environment with impact to local community. Contamination of water or air. Risk of environmental contamination. Asset Number: Location: Management Notified: Yes No Details: Procedure Followed: WiTNESSES: Witness 1 Witness 2 Witness 3 Witness 4			INCIDEI	NT SUMMARY				
Date Occurred: Job Number: First Name: Supervisor:	Originator:			RE	PORTED BY			
Date Occurred: Job Number: First Name: Supervisor:					Surname:			
Shift Start: Time Occurred: Actual Severity:								
Actual Severity: Contained Spread of Impact is prevented / Imited Not Contained Spread of Impact is prevented / Imited Not Contained Spread of Impact is unrestricted Potential Severity: Low Medium High Catastrophic Low Medium High Catastrophic Low Temporary disturbence rectified easily and immediately Medium Temporary visible loss of flora and fauna disturbance rectified in 7 days High Temporary visible loss of flora and fauna disturbance rectified in 7 days High Temporary loss of flora and fauna disturbance rectified in 7 days High Temporary loss of flora and fauna disturbance rectified in 7 days Temporary loss of flora and fauna disturbance rectified in 7 days Temporary loss of flora and fauna multiple species Disturbance rectified in one month. Catastrophic Permanent and imparable impact on the environment with impact to local community. Contamination of water or air. Risk of environmental Contamination. Asset Number: Location: Management Notified: Yes No Details: Witness 1 Witness 2 Witness 4 Authorities Notified: Police Fire Ambulance EPA/DECC Workcover Date Notified: Time Notified: Who Notified: Who Notified: Advice Received:	Site:				Supervisor:			
Contained Not Contained — spread of Impact is prevented / limited — spread of Impact is unrestricted Potential Severity: Low Medium High Catastrophic Low — Minor, temporary disturbance rectified easily and immediately Medium — Temporary visible loss of flora and fauna disturbance rectified in 7 days High — Temporary severe but reparable. Pollution reaches surface water bodies or storm water. Breach of applicable regulation. Temporary severe but reparable impact on the environment with impact to local community. Contamination of water or air. Risk of environmental contamination. Asset Number:	Shift Start:	Ti	me Occurred:					
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Date Notified: Time Notified: Who Notified: Advice Received:								
Advice Received:	Authorities Notifie	ed: Police	Fire	Ambulance	EPA/DECC	Workcover		
Advice Received:	Date Notified:		_ Time Notified: _		Who Notified:			



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	CORRECTIVE ACTION											
Classification:	Training Documentation Supervision Malfunction Environment Process Training — Inadequate training or awareness of responsibility Documentation — Inadequate documentation Supervision — Inadequate supervision / QA Malfunction — Equipment malfunction Environment — Unsuitable work environment Process — Process / System failure											
Solution:												
Employee:				Due Date:								