



IPS ITCS

Industrial Performance Services Industrial Tubular Catalyst Services

LEAD OPERATIONS PROCEDURE

V:2023.1

Lead Operations Procedure

January 2023

LEAD – General Industry & Construction Standard (29 CFR 1910.1025 & 29 CFR 1926.62)

A. Scope

This section applies to all construction work where an employee may be occupationally exposed to lead. All construction work excluded from coverage in the general industry standard for lead by 29 CFR 1910.1025(a) (2) is covered by this standard.

Construction work is defined as work for construction, alteration and/or repair, including painting and decorating. It includes but is not limited to the following:

(1) Demolition or salvage of structures where lead or materials containing lead are present;

(2) Removal or encapsulation of materials containing lead;

(3) New construction, alteration, repair, or renovation of structures, substrates, or portions thereof, that contain lead, or materials containing lead;

(4) Installation of products containing lead;

(5) Lead contamination/emergency cleanup;

(6) Transportation, disposal, storage, or containment of lead or materials containing lead on the site or location at which construction activities are performed, and

(7) Maintenance operations associated with the construction activities described in this paragraph.

B. Definitions

Action level means employee exposure, without regard to the use of respirators, to an Airborne concentration of lead of 30 micrograms per cubic meter of air (30 $\mu\text{g}/\text{m}^3$) calculated as an 8-hour time-weighted average (TWA).

Assistant Secretary means the Assistant Secretary of Labor for Occupational Safety and Health, U.S. Department of Labor, or designee.

Competent person means one who is capable of identifying existing and predictable lead hazards in the surroundings or working conditions and who has authorization to take prompt corrective measures to eliminate them.

Director means the Director, National Institute for Occupational Safety and Health (NIOSH), U.S. Department of Health and Human Services, or designee.

Lead means metallic lead, all inorganic lead compounds, and organic lead soaps. Excluded from this definition are all other organic lead compounds.

This section means this standard or chapter.

C. Permissible Exposure Limit

(1) IPS★ITCS shall assure that no employee is exposed to lead at concentrations greater than fifty micrograms per cubic meter of air ($50 \mu\text{g}/\text{m}^3$) averaged over an 8-hour period.

(2) If an employee is exposed to lead for more than 8 hours in any workday the employees' allowable exposure, as a time weighted average (TWA) for that day, shall be reduced according to the following formula:

Allowable employee exposure (in $\mu\text{g}/\text{m}^3$) = 400 divided by hours worked in the day.

(3) When respirators are used to limit employee exposure as required under paragraph (C) of this section and all the requirements of paragraphs (E)(1) and (F) of this section have been met, employee exposure may be considered to be at the level provided by the protection factor of the respirator for those periods the respirator is worn. Those periods may be averaged with exposure levels during periods when respirators are not worn to determine the employee's daily TWA exposure.

C. Exposure Assessment

(1) General.

(i) When IPS★ITCS has a workplace or operation covered by this standard shall initially determine if any employee may be exposed to lead at or above the action level.

(ii) For the purposes of paragraph (D) of this section, employee exposure is that exposure which would occur if the employee were not using a respirator.

(iii) With the exception of monitoring under paragraph (D)(3), where monitoring is required under this section, IPS★ITCS shall collect personal samples representative of a full shift including at least one sample for each job classification in each work area either for each shift or for the shift with the highest exposure level.

(iv) Full shift personal samples shall be representative of the monitored employee's regular, daily exposure to lead.

(2) Protection of employees during assessment of exposure.

(i) With respect to the lead related tasks listed in paragraph (D)(2)(i) of this section, where lead is present, until IPS★ITCS performs an employee exposure assessment as required in paragraph (D) of this section and documents that the employee performing any of the listed tasks is not exposed above the PEL, IPS★ITCS shall treat the employee as if the employee were exposed above the PEL, and not in excess of ten (10) times the PEL, and shall implement employee protective measures prescribed in paragraph (D)(2)(v) of this section. The tasks covered by this requirement are:

(A) Where lead containing coatings or paint are present: Manual demolition of structures (e.g., dry wall), manual scraping, manual sanding, heat gun applications, and power tool cleaning with dust collection systems;

(B) Spray painting with lead paint.

(ii) In addition, with regard to tasks not listed in paragraph (D)(2)(i), where the employee has any reason to believe that an employee performing the task may be exposed to lead in excess of the PEL, until IPS★ITCS performs an employee exposure assessment as required by paragraph (D) of this section

and documents that the employee's lead exposure is not above the PEL IPS★ITCS shall treat the employee as if the employee were exposed above the PEL and shall implement employee protective measures as prescribed in paragraph (D)(2)(v) of this section.

(iii) With respect to the tasks listed in paragraph (D)(2)(iii) of this section, where lead is present, until IPS★ITCS performs an employee exposure assessment as required in paragraph (D) of this section, and documents that the employee performing any of the listed tasks is not exposed in excess of $500 \mu\text{g}/\text{m}^3$, IPS★ITCS shall treat the employee as if the employee were exposed to lead in excess of $500 \mu\text{g}/\text{m}^3$ and shall implement employee protective measures as prescribed in paragraph (D)(2)(v) of this section. Where IPS★ITCS does establish that the employee is exposed to levels of lead below $500 \mu\text{g}/\text{m}^3$, IPS★ITCS may provide the exposed employee with the appropriate respirator prescribed for such use at such lower exposures, in accordance with Table 1 of this section.

The tasks covered by this requirement are:

(A) Using lead containing mortar; lead burning

(B) Where lead containing coatings or paint are present: rivet busting; power tool cleaning without dust collection systems; cleanup activities where dry expendable abrasives are used; and abrasive blasting enclosure movement and removal.

(iv) With respect to the tasks listed in paragraph (D)(2)(iv) of this section, where lead is present, until IPS★ITCS performs an employee exposure assessment as required in paragraph (d) of this section and documents that the employee performing any of the listed tasks is not exposed to lead in excess of $2,500 \mu\text{g}/\text{m}^3$ (50 x PEL), IPS★ITCS shall treat the employee as if the employee were exposed to lead in excess of $2,500 \mu\text{g}/\text{m}^3$ and shall implement employee protective measures as prescribed in paragraph (D)(2)(v) of this section. Where IPS★ITCS does establish that the employee is exposed to levels of lead below $2,500 \mu\text{g}/\text{m}^3$, IPS★ITCS may provide the exposed employee with the appropriate respirator prescribed for use at such lower exposures, in accordance with Table 2 of this section. Interim protection as described in this paragraph is required where lead containing coatings or paint are present on structures when performing:

(A) Abrasive blasting,

(B) Welding,

(C) Cutting, and

(D) Torch burning.

(v) Until IPS★ITCS performs an employee exposure assessment as required under paragraph (D) of this section and determines actual employee exposure, IPS★ITCS shall provide to employees performing the tasks described in paragraphs (D)(2)(i), (D)(2)(ii), (D)(2)(iii), and (D)(2)(iv) of this section with interim protection as follows:

(A) Appropriate respiratory protection in accordance with paragraph (F) of this section.

(B) Appropriate personal protective clothing and equipment in accordance with paragraph (G) of this section.

(C) Change areas in accordance with paragraph (I)(2) of this section.

(D) Hand washing facilities in accordance with paragraph (I)(5) of this section.

(E) Biological monitoring in accordance with paragraph (J)(1)(i) of this section, to consist of blood sampling and analysis for lead and zinc protoporphyrin levels, and

(F) Training as required under paragraph (L)(1)(i) of this section regarding 29 CFR 1926.59, Hazard Communication; training as required under paragraph (L)(2)(ii)(C) of this section, regarding use of respirators; and training in accordance with 29 CFR 1926.21, Safety training and education.

(3) Basis of initial determination.

(i) Except as provided under paragraphs (D)(3)(iii) and (D)(3)(iv) of this section IPS★ITCS shall monitor employee exposures and shall base initial determinations on the employee exposure monitoring results and any of the following, relevant considerations:

(A) Any information, observations, or calculations which would indicate employee exposure to lead;

(B) Any previous measurements of airborne lead; and

(C) Any employee complaints of symptoms which may be attributable to exposure to lead.

(ii) Monitoring for the initial determination where performed may be limited to a representative sample of the exposed employees who IPS★ITCS reasonably believes are exposed to the greatest airborne concentrations of lead in the workplace.

(iii) Where IPS★ITCS has previously monitored for lead exposures, and the data were obtained within the past 12 months during work operations conducted under workplace conditions closely resembling the processes, type of material, control methods, work practices, and environmental conditions

used and prevailing in IPS★ITCS' current operations, IPS★ITCS may rely on such earlier monitoring results to satisfy the requirements of paragraphs (D)(3)(i)

and (D)(6) of this section if the sampling and analytical methods meet the accuracy and confidence levels of paragraph (D)(10) of this section.

(iv) Where IPS★ITCS has objective data, demonstrating that a particular product or material containing lead or a specific process, operation or activity involving lead cannot result in employee exposure to lead at or above the action level during processing, use, or handling, IPS★ITCS may rely upon such data instead of implementing initial monitoring.

(A) IPS★ITCS shall establish and maintain an accurate record documenting the nature and relevancy of objective data as specified in paragraph (N)(4) of this section, where used in assessing employee exposure in lieu of exposure monitoring.

(B) Objective data, as described in paragraph (D)(3)(iv) of this section, is not permitted to be used for exposure assessment in connection with paragraph (D)(2) of this section.

(4) Positive initial determination and initial monitoring.

(i) Where a determination conducted under paragraphs (D)(1), (2) and (3) of this section shows the possibility of any employee exposure at or above the action level IPS★ITCS shall conduct monitoring which is representative of the exposure for each employee in the workplace who is exposed to lead.

(ii) Where IPS★ITCS has previously monitored for lead exposure, and the data were obtained within the past 12 months during work operations conducted under workplace conditions closely resembling the processes, type of material, control methods, work practices, and environmental conditions

used and prevailing in IPS★ITCS' current operations, IPS★ITCS may rely on such earlier monitoring results to satisfy the requirements of paragraph (D)(4)(i) of this section if the sampling and analytical methods meet the accuracy and confidence levels of paragraph (D)(10) of this section.

(5) Negative initial determination. Where a determination, conducted under paragraphs (D)(1), (2), and (3) of this section is made that no employee is exposed to airborne concentrations of lead at or above the action level IPS★ITCS shall make a written record of such determination. The record shall include at least the information specified in paragraph (D)(3)(i) of this section and shall also include the date of determination, location within the worksite, and the name and social security number of each employee monitored.

(6) Frequency.

(i) If the initial determination reveals employee exposure to be below the action level further exposure determination need not be repeated except as otherwise provided in paragraph (D)(7) of this section.

(ii) If the initial determination or subsequent determination reveals employee exposure to be at or above the action level but at or below the PEL IPS★ITCS shall perform monitoring in accordance with this paragraph at least every 6 months. IPS★ITCS shall continue monitoring at the required frequency until at least two consecutive measurements, taken at least 7 days apart, are below the action level at which time

IPS★ITCS may discontinue monitoring for that employee except as otherwise provided in paragraph (D)(7) of this section.

(iii) If the initial determination reveals that employee exposure is above the PEL IPS★ITCS shall perform monitoring quarterly. IPS★ITCS shall continue monitoring at the required frequency until at least two consecutive measurements, taken at least 7 days apart, are at or below the PEL but at or above the action level at which time IPS★ITCS shall repeat monitoring for that employee at the frequency specified in paragraph (D)(6)(ii) of this section, except as otherwise provided in paragraph (D)(7) of this section. IPS★ITCS shall continue monitoring at the required frequency until at least two consecutive measurements, taken at least 7 days apart, are below the action level at which time IPS★ITCS may discontinue monitoring for that employee except as otherwise provided in paragraph (D)(7) of this section.

(7) Additional exposure assessments. Whenever there has been a change of equipment, process, control, personnel, or a new task has been initiated that may result in additional employees being exposed to lead at or above the action level or may result in employees already exposed at or above the action level being exposed above the PEL, IPS★ITCS shall conduct additional monitoring in accordance with this paragraph.

(8) Employee notification.

(i) Within 5 working days after completion of the exposure assessment IPS★ITCS shall notify each employee in writing of the results which represent that employee's exposure.

(ii) Whenever the results indicate that the representative employee exposure, without regard to respirators, is at or above the PEL IPS★ITCS shall include in the written notice a statement that the employees' exposure was at or above that level and a description of the corrective action taken or to be taken to reduce exposure to below that level.

(9) Accuracy of measurement. IPS★ITCS shall use a method of monitoring and analysis which has an accuracy (to a confidence level of 95%) of not less than plus or minus 25 percent for airborne concentrations of lead equal to or greater than $30 \mu\text{g}/\text{m}^3$

D. Methods of Compliance

(1) Engineering and work practice controls. IPS★ITCS shall implement engineering and work practice controls, including administrative controls, to reduce and maintain employee exposure to lead to or below the permissible exposure limit to the extent that such controls are feasible. Wherever all feasible engineering and work practices controls that can be instituted are not sufficient to reduce employee exposure to or below the permissible exposure limit prescribed in paragraph (C) of this section, IPS★ITCS shall nonetheless use them to reduce employee exposure to the lowest feasible level and shall supplement them by the use of respiratory protection that complies with the requirements of paragraph (F) of this section.

(2) Compliance program.

(i) Prior to commencement of the job each Company shall establish and implement a written compliance program to achieve compliance with paragraph (C) of this section.

(ii) Written plans for these compliance programs shall include at least the following:

(A) A description of each activity in which lead is emitted, e.g., equipment used, material involved, controls in place, crew size, employee job responsibilities, operating procedures and maintenance practices;

(B) A description of the specific means that will be employed to achieve compliance and, where engineering controls are required engineering plans and studies used to determine methods selected for controlling exposure to lead;

(C) A report of the technology considered in meeting the PEL;

(D) Air monitoring data which documents the source of lead emissions;

(E) A detailed schedule for implementation of the program, including documentation such as copies of purchase orders for equipment, construction contracts, etc.;

(F) A work practice program which includes items required under paragraphs (G), (H) and (I) of this section and incorporates other relevant work practices such as those specified in paragraph (E)(5) of this section;

(G) An administrative control schedule required by paragraph (E)(4) of this section, if applicable;

(H) A description of arrangements made among contractors on multi-contractor sites with respect to informing affected employees of potential exposure to lead and with respect to responsibility for compliance with this section.

(I) Other relevant information.

(iii) The compliance program shall provide for frequent and regular inspections of job sites, materials, and equipment to be made by a competent person.

(iv) Written programs shall be submitted upon request to any affected employee or authorized employee representatives, to the Assistant Secretary and the Director, and shall be available at the worksite for examination and copying by the Assistant Secretary and the Director.

(v) Written programs shall be revised and updated at least every 6 months to reflect the current status of the program.

(3) Mechanical ventilation. When ventilation is used to control lead exposure, IPS★ITCS shall evaluate the mechanical performance of the system in controlling exposure as necessary to maintain its effectiveness.

(4) Administrative controls. If administrative controls are used as a means of reducing employees TWA exposure to lead, IPS★ITCS shall establish and implement a job rotation schedule which includes:

(i) Name or identification number of each affected employee;

(ii) Duration and exposure levels at each job or work station where each affected employee is located; and

(iii) Any other information which may be useful in assessing the reliability of administrative controls to reduce exposure to lead.

(5) IPS★ITCS shall ensure that, to the extent relevant, employees follow good work practices.

F. Respiratory Protection

(1) General. Where the use of respirators is required under this section IPS★ITCS shall provide, at no cost to the employee, and assure the use of respirators which comply with the requirements of this paragraph. Respirators shall be used in the following circumstances:

(i) Whenever an employee's exposure to lead exceeds the PEL;

(ii) In work situations in which engineering controls and work practices are not sufficient to reduce exposures to or below the PEL;

(iii) Whenever an employee requests a respirator; and

(iv) An interim protection for employees performing tasks as specified in paragraph (D)(2) of this section.

(2) Respirator selection.

(i) Where respirators are used under this section IPS★ITCS shall select the appropriate respirator or combination of respirators from Table 2 below.

(ii) IPS★ITCS shall provide a powered, air-purifying respirator in lieu of the respirator specified in Table 2 whenever:

(A) An employee chooses to use this type of respirator; and

(B) This respirator will provide adequate protection to the employee.

(iii) IPS★ITCS shall select respirators from among those approved for protection against lead dust, fume, and mist by the Mine Safety and Health Administration and the National Institute for Occupational Safety and Health (NIOSH) under the provisions of 30 CFR Part 11.

Table 2. – Respiratory Protection for Lead Aerosols

Airborne concentration of lead or condition of use	Required respirator ^{1/}
Not in excess of 500 µg/ m ³	<ul style="list-style-type: none"> • 1/2 mask air purifying respirator with high efficiency filters. ^{2,3/} • 1/2 mask supplied air respirator operated in demand (negative pressure) mode.
Not in excess of 1,250 µg/ m ³	<ul style="list-style-type: none"> • Loose fitting hood or helmet powered air purifying respirator with high efficiency filters. ^{3/} • Hood or helmet supplied air respirator operated in a continuous-flow mode – e.g., type CE abrasive blasting respirators operated in a continuous-flow mode.
Not in excess of 2,500 µg/ m ³	<ul style="list-style-type: none"> • Full facepiece air purifying respirator with high efficiency filters. ^{3/} • Tight fitting powered air purifying respirator with high efficiency filters. ^{3/} • Full facepiece supplied air respirator operated in demand mode. • 1/2 mask or full facepiece supplied air respirator operated in a continuous-flow mode. • Full facepiece self-contained breathing apparatus (SCBA) operated in demand mode.
Not in excess of 50,000 µg/ m ³	<ul style="list-style-type: none"> • 1/2 mask supplied air respirator operated in pressure demand or other positive-pressure mode.
Not in excess of 100,000 µg/ m ³	<ul style="list-style-type: none"> • Full facepiece supplied air respirator operated in pressure demand or other positive-pressure mode – e.g., type CE abrasive blasting respirators operated in a positive-pressure mode.
Greater than 100,000 µg/ m ³ unknown concentration, or fire fighting.	<ul style="list-style-type: none"> • Full facepiece SCBA operated in pressure demand or other positive-demand or other positive-pressure mode.

^{1/} Respirators specified for higher concentrations can be used at lower concentrations of lead.

^{2/} Full facepiece is required if the lead aerosols cause eye or skin irritation at the use concentrations.

^{3/} A high efficiency particulate filter (HEPA) means a filter that is 99.97 percent efficient against particles of 0.3 micron size or larger.

(3) Respirator usage.

- (i) IPS★ITCS shall assure that the respirator issued to the employee exhibits minimum facepiece leakage and that the respirator is fitted properly.

(ii) IPS★ITCS shall perform either quantitative or qualitative face fit tests at the time of initial fitting and at least every six months thereafter for each employee wearing negative pressure respirators. The qualitative fit tests may be used only for testing the fit of half-mask respirators where they are permitted to be worn, and shall be conducted in accordance with the Respiratory Quantitative and Qualitative Fit Chapter. The tests shall be used to select facepieces that provide the required protection.

(iii) If an employee exhibits difficulty in breathing during the fitting test or during use, IPS★ITCS shall make available to the employee an examination in accordance with paragraph (J)(3)(i)(B) of this section to determine whether the employee can wear a respirator while performing the required duty.

(4) Respirator program.

(i) IPS★ITCS shall institute a respiratory protection program in accordance with 29 CFR 1910.134(b), (d), (e) and (f).

(ii) IPS★ITCS shall permit each employee who uses a filter respirator to change the filter elements whenever an increase in breathing resistance is detected and shall maintain an adequate supply of filter elements for this purpose.

(iii) Employees who wear respirators shall be permitted to leave work areas to wash their face and respirator facepiece whenever necessary to prevent skin irritation associated with respirator use.

(G) Protective Work Clothing and Equipment

(1) Provision and use. Where an employee is exposed to lead above the PEL without regard to the use of respirators, where employees are exposed to lead compounds which may cause skin or eye irritation (e.g., lead arsenate, lead azide), and as interim protection for employees performing tasks as specified in paragraph (D)(2) of this section, IPS★ITCS shall provide at no cost to the employee and assure that the employee uses appropriate protective work clothing and equipment that prevents contamination of the employee and the employee's garments such as, but not limited to:

(i) Coveralls or similar full-body work clothing;

(ii) Gloves, hats, and shoes or disposable shoe coverlets; and

(iii) Face shields, vented goggles, or other appropriate protective equipment which complies with of this chapter.

(2) Cleaning and replacement.

(i) IPS★ITCS shall provide the protective clothing required in paragraph (G)(1) of this section in a clean and dry condition at least weekly, and daily to employees whose exposure levels without regard to a respirator are over $200 \mu\text{g}/\text{m}^3$ of lead as an 8-hour TWA.

(ii) IPS★ITCS shall provide for the cleaning, laundering, and disposal of protective clothing and equipment required by paragraph (G)(1) of this section.

(iii) IPS★ITCS shall repair or replace required protective clothing and equipment as needed to maintain their effectiveness.

(iv) IPS★ITCS shall assure that all protective clothing is removed at the completion of a work shift only in change areas provided for that purpose as prescribed in paragraph (I)(2) of this section.

(v) IPS★ITCS shall assure that contaminated protective clothing which is to be cleaned, laundered, or disposed of, is placed in a closed container in the change area which prevents dispersion of lead outside the container.

(vi) IPS★ITCS shall inform in writing any person who cleans or launders protective clothing or equipment of the potentially harmful effects of exposure to lead.

(vii) IPS★ITCS shall assure that the containers of contaminated protective clothing and equipment required by paragraph (G)(2)(v) of this section are labeled as follows:

Caution: Clothing contaminated with lead. Do not remove dust by blowing or shaking. Dispose of lead contaminated wash water in accordance with applicable local, state, or federal regulations.

(viii) IPS★ITCS shall prohibit the removal of lead from protective clothing or equipment by blowing, shaking, or any other means which disperses lead into the air.

H. Housekeeping

(1) All surfaces shall be maintained as free as practicable of accumulations of lead.

(2) Clean-up of floors and other surfaces where lead accumulates shall wherever possible, be cleaned by vacuuming or other methods that minimize the likelihood of lead becoming airborne.

(3) Shoveling, dry or wet sweeping, and brushing may be used only where vacuuming or other equally effective methods have been tried and found not to be effective.

(4) Where vacuuming methods are selected, the vacuums shall be equipped with HEPA filters and used and emptied in a manner which minimizes the reentry of lead into the workplace.

(5) Compressed air shall not be used to remove lead from any surface unless the compressed air is used in conjunction with a ventilation system designed to capture the airborne dust created by the compressed air.

I. Hygiene Facilities and Practices

(1) IPS★ITCS shall assure that in areas where employees are exposed to lead above the PEL without regard to the use of respirators, food or beverage is not present or consumed, tobacco products are not present or used, and cosmetics are not applied.

(2) Change areas.

(i) IPS★ITCS shall provide clean change areas for employees whose airborne exposure to lead is above the PEL, and as interim protection for employees performing tasks as specified in paragraph (D)(2) of this section, without regard to the use of respirators.

(ii) IPS★ITCS shall assure that change areas are equipped with separate storage facilities for protective work clothing and equipment and for street clothes which prevent cross-contamination.

(iii) IPS★ITCS shall assure that employees do not leave the workplace wearing any protective clothing or equipment that is required to be worn during the work shift.

(3) Showers.

(i) IPS★ITCS shall provide shower facilities, where feasible, for use by employees whose airborne exposure to lead is above the PEL.

(ii) IPS★ITCS shall assure, where shower facilities are available, that employees shower at the end of the work shift and shall provide an adequate supply of cleansing agents and towels for use by affected employees.

(4) Eating facilities.

(i) IPS★ITCS shall provide lunchroom facilities or eating areas for employees whose airborne exposure to lead is above the PEL, without regard to the use of respirators.

(ii) IPS★ITCS shall assure that lunch-room facilities or eating areas are as free as practicable from lead contamination and are readily accessible to employees.

(iii) IPS★ITCS shall assure that employees whose airborne exposure to lead is above the PEL, without regard to the use of a respirator, wash their hands and face prior to eating, drinking, smoking or applying cosmetics.

(iv) IPS★ITCS shall assure that employees do not enter lunchroom facilities or eating areas with protective work clothing or equipment unless surface lead dust has been removed by vacuuming, downdraft booth, or other cleaning method that limits dispersion of lead dust.

(5) Hand washing facilities.

(i) IPS★ITCS shall provide adequate hand washing facilities for use by employees exposed to lead in accordance with 29 CFR 1926.51(f).

(ii) Where showers are not provided IPS★ITCS shall assure that employees wash their hands and face at the end of the work-shift.

J. Medical Surveillance

(1) General.

(i) IPS★ITCS shall make available initial medical surveillance to employees occupationally exposed on any day to lead at or above the action level. Initial medical surveillance consists of biological monitoring in the form of blood sampling and analysis for lead and zinc protoporphyrin levels.

(ii) IPS★ITCS shall institute a medical surveillance program in accordance with paragraphs (J)(2) and (J)(3) of this section for all employees who are or may be exposed by IPS★ITCS at or above the action level for more than 30 days in any consecutive 12 months;

(iii) IPS★ITCS shall assure that all medical examinations and procedures are performed by or under the supervision of a licensed physician.

(iv) IPS★ITCS shall make available the required medical surveillance including multiple physician review under paragraph (J)(3)(iii) without cost to employees and at a reasonable time and place.

(2) Biological monitoring.

(i) Blood lead and ZPP level sampling and analysis. IPS★ITCS shall make available biological monitoring in the form of blood sampling and analysis for lead and zinc protoporphyrin levels to each employee covered under paragraphs (J)(1)(i) and (ii) of this section on the following schedule:

(A) For each employee covered under paragraph (J)(1)(ii) of this section, at least every 2 months for the first 6 months and every 6 months thereafter;

(B) For each employee covered under paragraphs (J)(1)(i) or (ii) of this section whose last blood sampling and analysis indicated a blood lead level at or above 40 µg/dl, at least every two months. This frequency shall continue until two consecutive blood samples and analyses indicate a blood lead level below 40 µg/dl; and

(C) For each employee who is removed from exposure to lead due to an elevated blood lead level at least monthly during the removal period.

(ii) Follow-up blood sampling tests. Whenever the results of a blood lead level test indicate that an employee's blood lead level exceeds the numerical criterion for medical removal under paragraph (K)(1)(i) of this section, IPS★ITCS shall provide a second (follow-up) blood sampling test within two weeks after IPS★ITCS receives the results of the first blood sampling test.

(iii) Accuracy of blood lead level sampling and analysis. Blood lead level sampling and analysis provided pursuant to this section shall have an accuracy (to a confidence level of 95 percent) within plus or minus 15 percent or 6 µg/dl, whichever is greater, and shall be conducted by a laboratory approved by OSHA.

(i) Employee notification.

(A) Within five working days after the receipt of biological monitoring results, IPS★ITCS shall notify each employee in writing of his or her blood lead level; and

(B) IPS★ITCS shall notify each employee whose blood lead level exceeds 40 µg/dl that the standard requires temporary medical removal with Medical Removal Protection benefits when an employee's blood lead level exceeds the numerical criterion for medical removal under paragraph (K)(1)(i) of this section.

(3) Medical examinations and consultations.

(i) Frequency. IPS★ITCS shall make available medical examinations and consultations to each employee covered under paragraph (J)(1)(ii) of this section on the following schedule:

(A) At least annually for each employee for whom a blood sampling test conducted at any time during the preceding 12 months indicated a blood lead level at or above 40 µg/dl;

(B) As soon as possible, upon notification by an employee either that the employee has developed signs or symptoms commonly associated with lead intoxication, that the employee desires medical advice concerning the effects of current or past exposure to lead on the employee's ability to pro-create a healthy child, that the employee is pregnant, or that the employee has demonstrated difficulty in breathing during a respirator fitting test or during use; and

(A) As medically appropriate for each employee either removed from exposure to lead due to a risk of sustaining material impairment to health, or otherwise limited pursuant to a final medical determination.

(ii) Content. The content of medical examinations made available pursuant to paragraph (J)(3)(i)(B)-(C) of this section shall be determined by an examining physician and, if requested by an employee, shall include pregnancy testing or laboratory evaluation of male fertility. Medical examinations made available pursuant to paragraph (J)(3)(i)(A) of this section shall include the following elements:

(A) A detailed work history and a medical history, with particular attention to past lead exposure (occupational and non-occupational), personal habits (smoking, hygiene), and past gastro-intestinal, hematologic, renal, cardio-vascular, reproductive and neurological problems;

(B) A thorough physical examination, with particular attention to teeth, gums, hematologic, gastrointestinal, renal, cardiovascular, and neurological systems. Pulmonary status should be evaluated if respiratory protection will be used;

(C) A blood pressure measurement;

(D) A blood sample and analysis which determines:

- (1) Blood lead level;
- (2) Hemoglobin and hematocrit determinations, red cell indices, and examination of peripheral smear morphology;
- (3) Zinc protoporphyrin;
- (4) Blood urea nitrogen; and,
- (5) Serum creatinine;

(E) A routine urinalysis with microscopic examination; and

(F) Any laboratory or other test relevant to lead exposure which the examining physician deems necessary by sound medical practice.

(iii) Multiple physician review mechanism.

(A) If IPS★ITCS selects the initial physician who conducts any medical examination or consultation provided to an employee under this section, the employee may designate a second physician:

- (1) To review any findings, determinations or recommendations
Of the initial physician; and
- (2) To conduct such examinations, consultations, and laboratory tests as the second physician deems necessary to facilitate this review.

(B) IPS★ITCS shall promptly notify an employee of the right to seek a second medical opinion after each occasion that an initial physician conducts a medical examination or consultation pursuant to this section. IPS★ITCS may condition its participation in, and payment for, the multiple physician review mechanism upon the employee doing the following within fifteen (15) days after receipt of the foregoing notification, or receipt of the initial physician's written opinion, whichever is later:

- (1) the employee informing IPS★ITCS that he or she
- (2) intends to seek a second medical opinion, and the employee initiating steps to make an appointment with a second physician.

(C) If the findings, determinations or recommendations of the second physician differ from those of the initial physician, then IPS★ITCS and the employee shall assure that efforts are made for the two physicians to resolve any disagreement.

(D) If the two physicians have been unable to quickly resolve their disagreement, then IPS★ITCS and the employee through their respective physicians shall designate a third physician:

- (1) To review any findings, determinations or recommendations of the prior physicians; and

To conduct such examinations, consultations, laboratory tests and discussions with the prior physicians as the third physician deems necessary to resolve the disagreement of the prior physicians.

(E) IPS★ITCS shall act consistent with the findings, determinations and recommendations of the third physician, unless IPS★ITCS and the employee reach an agreement which is otherwise consistent with the recommendations of at least one of the three physicians.

(iv) Information provided to examining and consulting physicians.

(A) IPS★ITCS shall provide an initial physician conducting a medical examination or consultation under this section with the following information:

- (1) A copy of this regulation for lead including all Appendices;
- (2) A description of the affected employee's duties as they relate to the employee's exposure;
- (3) The employee's exposure level or anticipated exposure level to lead and to any other toxic substance (if applicable);
- (4) A description of any personal protective equipment used or to be used;
- (5) Prior blood lead determinations; and
- (6) All prior written medical opinions concerning the employee in IPS★ITCS' possession or control.

(B) IPS★ITCS shall provide the foregoing information to a second or third physician conducting a medical examination or consultation under this section upon request either by the second or third physician, or by the employee.

(v) Written medical opinions.

(A) IPS★ITCS shall obtain and furnish the employee with a copy of a written medical opinion from each examining or consulting physician which contains only the following information:

- (1) The physician's opinion as to whether the employee has any detected medical condition which would place the employee at increased risk of material impairment of the employee's health from exposure to lead;
- (2) Any recommended special protective measures to be provided to the employee, or limitations to be placed upon the employee's exposure to lead;
- (3) Any recommended limitation upon the employee's use of respirators, including a determination of whether the employee can wear a powered air purifying respirator if a physician determines that the employee cannot wear a negative pressure respirator; and
- (4) The results of the blood lead determinations.

(B) IPS★ITCS shall instruct each examining and consulting physician to:

- (1) Not reveal either in the written opinion or orally, or in any other means of communication with IPS★ITCS, findings, including laboratory results, or diagnoses unrelated to an employee's occupational exposure to lead; and
- (2) Advise the employee of any medical condition, occupational or non-occupational, which dictates further medical examination or treatment.

(vi) Alternate physician determination mechanisms. IPS★ITCS and an employee or authorized employee representative may agree upon the use of any alternate physician determination mechanism in lieu of the multiple physician review mechanism provided by paragraph (J)(3)(iii) of this section so long as the alternate mechanism is as expeditious and protective as the requirements contained in this paragraph.

(4) Chelation.

(i) IPS★ITCS shall assure that any person whom IT retains, employs, supervises or controls does not engage in prophylactic chelation of any employee at any time.

(ii) If therapeutic or diagnostic chelation is to be performed by any person in paragraph (j)(4)(i) of this section, IPS★ITCS shall assure that it be done under the supervision of a licensed physician in a clinical setting with thorough and appropriate medical monitoring and that the employee is notified in writing prior to its occurrence.

K. Medical Removal Protection

(1) Temporary medical removal and return of an employee.

(i) Temporary removal due to elevated blood lead level. IPS★ITCS shall remove an employee from work having an exposure to lead at or above the action level on each occasion that a periodic and a follow-up blood sampling test conducted pursuant to this section indicate that the employee's blood lead level is at or above 50 µg/dl; and,

(ii) Temporary removal due to a final medical determination.

(A) IPS★ITCS shall remove an employee from work having an exposure to lead at or above the action level on each occasion that a final medical determination results in a medical finding, determination, or opinion that the employee has a detected medical condition which places the employee at increased risk of material impairment to health from exposure to lead.

(B) For the purposes of this section, the phrase "final medical determination" means the written medical opinion on the employees' health status by the examining physician or, where relevant, the outcome of the multiple physician review mechanism or alternate medical determination mechanism used pursuant to the medical surveillance provisions of this section.

(C) Where a final medical determination results in any recommended special protective measures for an employee, or limitations on an employee's exposure to lead, IPS★ITCS shall implement and act consistent with the recommendation.

(iii) Return of the employee to former job status.

(A) IPS★ITCS shall return an employee to their former job status:

(1) For an employee removed due to a blood lead level at or above 50 µg/dl when two consecutive blood sampling tests indicate that the employee's blood lead level is at or below 40 µg/dl;

(2) For an employee removed due to a final medical determination, when a subsequent final medical determination results in a medical finding, determination, or opinion that the employee no longer has a detected medical condition which places the employee at increased risk of material impairment to health from exposure to lead.

(B) For the purposes of this section, the requirement that an Company return an employee to his or her former job status is not intended to expand upon or restrict any rights an employee has or would have had, absent temporary medical removal, to a specific job classification or position under the terms of a collective bargaining agreement.

(iv) Removal of other employee special protective measure or limitations. IPS★ITCS shall remove any limitations placed on an employee or end any special protective measures provided to an employee pursuant to a final medical determination when a subsequent final medical determination indicates that the limitations or special protective measures are no longer necessary.

(v) Company options pending a final medical determination. Where the multiple physician review mechanism, or alternate medical determination mechanism used pursuant to the medical surveillance provisions of this section, has not yet resulted in a final medical determination with respect to an employee, IPS★ITCS shall act as follows:

(A) Removal. IPS★ITCS may remove the employee from exposure to lead, provide special protective measures to the employee, or place limitations upon the employee, consistent with the medical findings, determinations, or recommendations of any of the physicians who have reviewed the employee's health status.

(B) Return. IPS★ITCS may return the employee to their former job status, end any special protective measures provided to the employee, and remove any limitations placed upon the employee, consistent with the medical findings, determinations, or recommendations of any of the physicians who have reviewed the employee's health status, with two exceptions. If

(1) the initial removal, special protection, or limitation of the employee resulted from a final medical determination which differed from the findings, determinations, or recommendations of the initial physician or;

(2) If the employee has been on removal status for the preceding eighteen months due to an elevated blood lead level, then the Company shall await a final medical determination.

(2) Medical removal protection benefits.

(i) Provision of medical removal protection benefits. IPS★ITCS shall provide an employee up to eighteen (18) months of medical removal protection benefits on each occasion that an employee is removed from exposure to lead or otherwise limited pursuant to this section.

(ii) Definition of medical removal protection benefits. For the purposes of this section, the requirement that a Company provide medical removal protection benefits means that, as long as the job the employee was removed from continues, IPS★ITCS shall maintain the total normal earnings, seniority and other employment rights and benefits of an employee, including the employee's right to his or her former job status as though the employee had not been medically removed from the employee's job or otherwise medically limited.

(iii) Follow-up medical surveillance during the period of employee removal or limitation. During the period of time that an employee is medically removed from his or her job or otherwise medically limited, the Company may condition the provision of medical removal protection benefits upon the employee's participation in follow-up medical surveillance made available pursuant to this section.

(iv) Workers' compensation claims. If a removed employee files a claim for workers' compensation payments for a lead-related disability, then IPS★ITCS shall continue to provide medical removal protection benefits pending disposition of the claim. To the extent that an award is made to the employee for earnings lost during the period of removal, IPS★ITCS' medical removal protection obligation shall be reduced by such amount. IPS★ITCS shall receive no credit for workers' compensation payments received by the employee for treatment-related expenses.

(v) Other credits. IPS★ITCS' obligation to provide medical removal protection benefits to a removed employee shall be reduced to the extent that the employee receives compensation for earnings lost during the period of removal either from a publicly or Company-funded compensation program, or receives income from employment with another Company made possible by virtue of the employee's removal.

(vi) Voluntary removal or restriction of an employee. Where IPS★ITCS, although not required by this section to do so, removes an employee from exposure to lead or otherwise places limitations on an employee due to the effects of lead exposure on the employee's medical condition, IPS★ITCS shall provide medical removal protection benefits to the employee equal to that required by paragraph (K)(2)(i) and (ii) of this section.

L. Employee Information and Training

(1) General.

(i) IPS★ITCS shall communicate information concerning lead hazards according to the requirements of OSHA's Hazard Communication Standard for the construction industry, 29 CFR 1926.59, including but not limited to the requirements concerning warning signs and labels, material safety data sheets (MSDS), and employee information and training. In addition, Companies shall comply with the following requirements:

(ii) For all employees who are subject to exposure to lead at or above the action level on any day or who are subject to exposure to lead compounds which may cause skin or eye irritation (e.g., lead arsenate, lead azide), IPS★ITCS shall provide a training program in accordance with paragraph (L)(2) of this section and assure employ participation.

(iii) IPS★ITCS shall provide the training program as initial training prior to the time of job assignment or prior to the start up date for this requirement, whichever comes last.

(iv) IPS★ITCS shall also provide the training program at least annually for each employee who is subject to lead exposure at or above the action level on any day.

(2) Training program. IPS★ITCS shall assure that each employee is trained in the following:

(i) The content of this standard and its appendices;

(ii) The specific nature of the operations which could result in exposure to lead above the action level;

(iii) The purpose, proper selection, fitting, use, and limitations of respirators;

(iv) The purpose and a description of the medical surveillance program, and the medical removal protection program including information concerning the adverse health effects associated with excessive exposure to lead (with particular attention to the adverse reproductive effects on both males and females and hazards to the fetus and additional precautions for employees who are pregnant);

(v) The engineering controls and work practices associated with the employee's job assignment including training of employees to follow relevant good work practices;

(vi) The contents of any compliance plan in effect;

(vii) Instructions to employees that chelating agents should not routinely be used to remove lead from their bodies and should not be used at all except under the direction of a licensed physician; and

(viii) The employee's right of access to records under 29 CFR 1910.20.

(3) Access to information and training materials.

(i) IPS★ITCS shall make readily available to all affected employees a copy of this chapter.

(ii) IPS★ITCS shall provide, upon request, all materials relating to the employee information and training program to affected employees and their designated representatives, and to the Assistant Secretary and the Director.

M. Signs

(1) General.

(i) IPS★ITCS may use signs required by other statutes, regulations or ordinances in addition to, or in combination with, signs required by this paragraph.

(ii) IPS★ITCS shall assure that no statement appears on or near any sign required by this paragraph which contradicts or detracts from the meaning of the required sign.

(2) Signs.

(i) IPS★ITCS shall post the following warning signs in each work area where employees exposure to lead is above the PEL.

**WARNING LEAD WORK AREA POISON
NO SMOKING OR EATING**

(ii) IPS★ITCS shall assure that signs required by this paragraph are illuminated and cleaned as necessary so that the legend is readily visible.

N. Recordkeeping

(1) Exposure assessment.

(i) IPS★ITCS shall establish and maintain an accurate record of all monitoring and other data used in conducting employee exposure assessments as required in paragraph (D) of this section.

(ii) Exposure monitoring records shall include:

(A) The date(s), number, duration, location and results of each of the samples taken if any, including a description of the sampling procedure used to determine representative employee exposure where applicable;

(B) A description of the sampling and analytical methods used and evidence of their accuracy;

(C) The type of respiratory protective devices worn, if any;

(D) Name, social security number, and job classification of the employee monitored and of all other employees whose exposure the measurement is intended to represent; and

(E) The environmental variables that could affect the measurement of employee exposure.

(iii) IPS★ITCS shall maintain monitoring and other exposure assessment records in accordance with the provisions of 29 CFR 1910.20.

(2) Medical surveillance.

(i) IPS★ITCS shall establish and maintain an accurate record for each employee subject to medical surveillance as required by paragraph (J) of this section.

(ii) This record shall include:

(A) The name, social security number, and description of the duties of the employee;

(B) A copy of the physician's written opinions;

(C) Results of any airborne exposure monitoring done on or for that employee and provided to the physician; and

(D) Any employee medical complaints related to exposure to lead.

(iii) IPS★ITCS shall keep, or assure that the examining physician keeps, the following medical records:

(A) A copy of the medical examination results including medical and work history required under paragraph (J) of this section;

(B) A description of the laboratory procedures and a copy of any standards or guidelines used to interpret the test results or references to that information;

(B) A copy of the results of biological monitoring.

(iv) IPS★ITCS shall maintain or assure that the physician maintains medical records in accordance with the provisions of 29 CFR1910.20.

(3) Medical removals.

(i) IPS★ITCS shall establish and maintain an accurate record for each employee removed from current exposure to lead pursuant to paragraph (K) of this section.

(ii) Each record shall include:

(A) The name and social security number of the employee;
(B) The date of each occasion that the employee was removed from current exposure to lead as well as the corresponding date on which the

employee was returned to his or her former job status;

(C) A brief explanation of how each removal was or is being accomplished; and

(D) A statement with respect to each removal indicating whether or not the reason for the removal was an elevated blood lead level.

(iii) IPS★ITCS shall maintain each medical removal record for at least the duration of an employee's employment.

(4) Objective data for exemption from requirement for initial monitoring.

(i) For purposes of this section, objective data are information demonstrating that a particular product or material containing lead or a specific process, operation, or activity involving lead cannot release dust or fumes in concentrations at or above the action level under any expected conditions of use. Objective data can be obtained from an industry-wide study or from laboratory product test results from manufacturers of lead containing products or materials. The data IPS★ITCS uses from an industry-wide survey must be obtained under workplace conditions closely resembling the processes, types of material, control methods, work practices and environmental conditions in IPS★ITCS' current operations.

(ii) IPS★ITCS shall maintain the record of the objective data relied upon for at least 30 years.

(5) Availability. IPS★ITCS shall make available upon request all records required to be maintained by paragraph (N) of this section to affected employees, former employees, and their designated representatives, and to the Assistant Secretary and the Director for examination and copying.

(6) Transfer of records.

(i) Whenever IPS★ITCS ceases to do business, the successor Company shall receive and retain all records required to be maintained by paragraph (N) of this section.

(ii) Whenever IPS★ITCS ceases to do business and there is no successor Company to receive and retain the records required to be maintained by this section for the prescribed period, these records shall be transmitted to the Director.

(iii) At the expiration of the retention period for the records required to be maintained by this section, IPS★ITCS shall notify the Director at least 3 months prior to the disposal of such records and shall transmit those records to the Director if requested within the period.

(iv) IPS★ITCS shall also comply with any additional requirements involving transfer of records set forth in 29 CFR 1910.20(h).

O. Observation Of Monitoring

(1) Employee observation. IPS★ITCS shall provide affected employees or their designated representatives an opportunity to observe any monitoring of employee exposure to lead conducted pursuant to paragraph (D) of this section.

(2) Observation procedures.

(i) Whenever observation of the monitoring of employee exposure to lead requires entry into an area where the use of respirators, protective clothing or equipment is required, IPS★ITCS shall provide the observer with and assure the use of such respirators, clothing and equipment, and shall require the observer to comply with all other applicable safety and health procedures.

(ii) Without interfering with the monitoring, observers shall be entitled to:

(A) Receive an explanation of the measurement procedures;

(B) Observe all steps related to the monitoring of lead performed at the place of exposure; and

(C) Record the results obtained or receive copies of the results when returned by the laboratory.

P. Effective Date

This CHAPTER shall become effective January 3, 2022.

Q. Startup Dates

(1) The requirements of paragraphs (C) through (O) of this section, including administrative controls and feasible work practice controls, but not including engineering controls specified in paragraph (E)(1) of this section, shall be complied with as soon as possible, but no later than 60 days from the effective date of this section.

(2) Feasible engineering controls specified by paragraph (E)(1) of this section shall be implemented as soon as possible, but no later than 120 days from the effective date of this section.

Competency Assessment

No.	Questionnaire	C/NYC
Q1		
A1		
Q2		
A2		
Q3		
A3		
Q4		
A4		
Q5		
A5		

Enclosed Attachments	
Risk Assessment	<input checked="" type="checkbox"/>
Environmental Aspect and Impact	<input checked="" type="checkbox"/>
Training and Competency	<input checked="" type="checkbox"/>
Measure and Evaluation Tools	<input checked="" type="checkbox"/>

Competency Checklist

To be filled out by Trainer and signed by Employee, Assessor and Supervisor before being returned to the HSEQT Manager for recording purposes.

Procedure	Competency	Date	Competent YES / NO	Employee Signature

(Please tick appropriate box)

This employee is competent in performing the job.

This employee has not attained the competency level.

*

* *If the employee has not attained all competency levels, the General Manager must assess the action to be taken, provide an extension of training or alternative action as listed below.*

Alternate action to be taken: _____

Signed By	Employee:	_____	Date:	_____
	Trainer:	_____	Date:	_____
	Assessor:	_____	Date:	_____
	Regional Manager:	_____	Date:	_____

Environmental Aspects and Impacts

Identified Environmental Aspects and Impacts

The following table is a summary of the likely environmental aspects and impacts that may be identified during site inspections. The significance of each impact needs to be assessed using the Risk Assessment Model.

Activity	Aspect	Impact
Purchasing & Administrative Work	Consumption of goods	Conservation of natural resources
	Consumption of energy (eg. Electrical equipment and facilities)	Release of greenhouse gases and atmospheric pollution; Consumption of natural resources; Habitat loss
	Generation of waste (eg. Paper)	Consumption of space for waste disposal; Habitat loss
Climate Control	Consumption of energy	Release of greenhouse gases and atmospheric pollution; Consumption of natural resources; Habitat loss
	Generation of noise	Disturbance to community; Habitat loss
Cleaning of – offices / vehicles	Storage, use and release of chemicals	Contamination of air, water or soil; Risk to human health
Transport (Fleet vehicles / staff travel)	Consumption of energy	Release of greenhouse gases and atmospheric pollution; Consumption of natural resources; Loss of habitat at all stages of generation; Light pollution
	Consumption of goods (eg. Oil)	Consumption of natural resources; Generation of waste; Habitat loss; Biodiversity impacts
	Generation of waste (eg. Oil)	Consumption of space for waste disposal; Potential contamination of water or soil; Habitat loss
	Exhaust emission	Release of greenhouse gases and atmospheric pollution
	Use of dangerous goods (eg. Batteries)	Potential contamination of air, water or soil; Risk to human health
	Generation of noise	Disturbance to community; Habitat degradation
Operations		

Sample only.
To be filled in

Risk Assessment

Risk Assessment // insert name here					
Step No: Logical sequence	Sequence of Basic Job Steps documented in the Procedure, Work Instruction and project plans. Break down Job into steps. Each step should be logical and accomplish a major task.	Potential Safety & Environmental Hazards/Impacts at the site of the Job Identify the actual and potential health and safety hazards and the environmental impacts associated with each step of the job.	Risk Rating Refer to the risk matrix or HSEQ.PRO.Risk Mgt	Recommended Corrective Action or Procedure <i>Determine the corrective actions necessary to reduce the risk to as low as reasonably practical (ALARP) refer to HSEQ.PRO.Risk Mgt. The risk must be reduced or controlled to ALARP before work commences.</i> Document who is responsible for implementing the controls to manage each hazard identified.	Risk Rating refer to the risk matrix or HSEQ.PRO.Risk Mgt
1.					
2.					
3.					
4.					
5.					

Audit



Process: insert// Procedure: Insert //			Date:	Audited by:
			Location of Audit:	Area Mgr/Supervisor:
Item	Question	Evidence Sited	Comments	Conformance Score 0,3,5
1.				
2.				
3.				
4.				
5.				
6.				
7.				
AUDITOR'S SIGNATURE:		CONFORMANCE SCORE: / 25		0 – Non-Conformance 3 – Continuous Improvement Opportunity 5 – Total Conformance
SAFETY REP'S SIGNATURE:		CONFORMANCE %:		